

YOUR

ChinaSpeak Manual

Quick Affiliate Setup

Helping You Add More Value To Your Visitors & Turning The Tap to More Profits With Little Work



Superfast Setup Step-By-Step Instructions

No dilly-dallying here – time is money... and you're going to be making it after putting your unique links on your website.

A quick introduction insight into the world of affiliates. Affiliates are essentially the middlemen, the reseller, the retailer, the person who lets people know about the product and if they buy, you get paid. Simple.

What you're about to setup is just this. It'll take less than 20 minutes to get your account rolling and the links starting.

Welcome aboard, Put on your seatbelts and Let's start the ride!



Step 1: Get Logins to Your Control Panel

Step 1.1 :

On your web browser (usually either Internet Explorer or Mozilla Firefox), go to:

www.ChinaSpeak.com.au/jvm2



ChinaSpeak Affiliate Quick Setup Tutorial

Step 1.2 :

Type in your email in the box as shown:

Authorization

E-mail

Password

remember me

Log in

Not a member? Join now!

E-mail

Register!

Forgotten password?

E-mail

Send me my password!

You'll get 2 email messages, one to be invited into the ChinaSpeak affiliate newsletter and the other with your login information.

Step 1.3 :

Open email with subject heading:

'IMPORTANT:: Please Read And Confirm To Start Being A ChinaSpeak Affiliate'

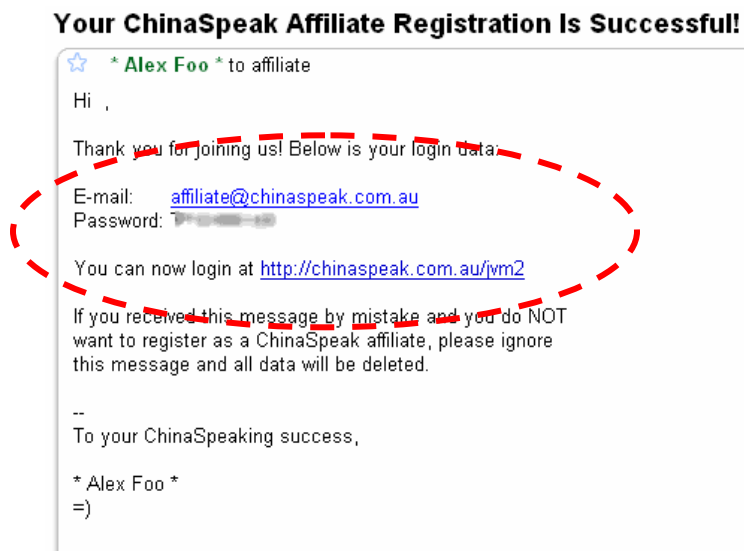
And Click on the link in the email (a long random string in blue)



ChinaSpeak Affiliate Quick Setup Tutorial

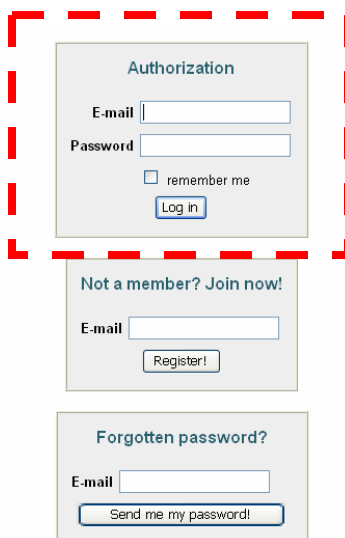
Step 1.4 :

Get your login information from your email as shown:



Step 1.5 :

Login to your central control panel with your username and password.



Authorization

E-mail

Password

remember me

Not a member? Join now!

E-mail

Forgotten password?

E-mail

2

Step 2: Enter Important Account Information (So You Get Paid)

Step 2.1 :

Click on 'Profile'.



Step 2.2 :

Change your password into something more memorable to you.



Edit your data

Save

Personal data

* E-mail YOUR EMAIL APPEARS HERE AUTOMATICALLY
* if you change your e-mail address, it will not be changed immediately. A confirmation message will be sent to the new e-mail you specify. You will need to click on a confirmation link in that message to get e-mail actually changed.

Password [] retype []

* First name []

* Last name []

ChinaSpeak Affiliate Quick Setup Tutorial

(if you ever forget your password, don't worry you can always get your control panel at the login page to send it to your email address you registered with)

The image shows three stacked form boxes. The top box is titled "Authorization" and contains fields for "E-mail" and "Password", a "remember me" checkbox, and a "Log in" button. The middle box is titled "Not a member? Join now!" and contains an "E-mail" field and a "Register!" button. The bottom box is titled "Forgotten password?" and contains an "E-mail" field and a "Send me my password!" button. A red dashed rectangle highlights the "Register!" and "Send me my password!" buttons.

Step 2.3 :

Enter your information for the following headings:

* First name	Enter your FIRST NAME here
* Last name	Enter your FAMILY NAME here
Billing information	
Address	Enter your ADDRESS here
City	Enter CITY here
State/Province	Outside United States <input type="button" value="v"/> Select your STATE (if you live in the U.S.)
Zip/Postal code	Put your POST CODE here
Country	UNITED STATES <input type="button" value="v"/> Select your COUNTRY
Website URL	Put in your website address (where you're putting the banners)
Company	your BUSINESS name (if you have one)
Phone	your LANDLINE - CELL/MOBILE number
Write checks to	
Tax Id (SS #)	

ChinaSpeak Affiliate Quick Setup Tutorial

** Step 2.4 :

Enter your paypal account email. This ensures that you get paid for any purchases from people you referred through your unique link (which we'll get very soon)

Merchant information	
Paypal merchant e-mail	<input type="text" value="put in your PAYPAL email here"/>

If you don't have a paypal account, I suggest you go and register now [here](#).

[Registration link for paypal](#)

Step 2.5 :

Click on 'Save' at the bottom of the page

email messages from the admin <input type="checkbox"/>
<input type="button" value="Save"/>

Your roles				
Role	Expires	Expired	Not approved	Renew
Standard Customer and Affiliate				

- - - Step 3 Continues Next Page - - -

3

Step 3: Get Banner/Text Links On Your Website

Step 3.1 :

Click on 'Promote' and then click on 'Links'.



Step 3.2 :

The following window will appear.

Search
Keyword (Title or ID)

Promo links for packages					
ID	Title	Locked	Campaign	Order link	Promotion
35088	Meet&Greet Downloadable Audio Course		<input type="button" value="v"/>	view	view
35087	Silver TravelSpeak Downloadable Audio Course	locked	<input type="button" value="v"/>	view	view
33962	TESTAFFILIATE - 30c		<input type="button" value="v"/>	view	view
31217	Unlock The China Game DVD Pack	locked	<input type="button" value="v"/>	view	view
30717	Gold Professional BusinessSpeak Downloadable Video Course N Coaching	locked	<input type="button" value="v"/>	view	view
29816	99+1 Secret Chinese Recipes		<input type="button" value="v"/>	view	view
28214	ChinaSpeak DinnerSpeak Downloadable Video Course	locked	<input type="button" value="v"/>	view	view
27683	Silver TravelSpeak Downloadable Video Course	locked	<input type="button" value="v"/>	view	view
23439	Meet&Greet Downloadable Video Course		<input type="button" value="v"/>	view	view
12148	Silver General TravelSpeak DVD & CD Pack	locked	<input type="button" value="v"/>	view	view
10767	Gold Professional BusinessSpeak DVD & CD Pack	locked	<input type="button" value="v"/>	view	view

ChinaSpeak Affiliate Quick Setup Tutorial

Click on 'view' under the 'Promotion' column.

A window will popup looking like so.



How the affiliate links works is explained in the window.

Essentially you have 2 ways to put your unique ChinaSpeak links on your website.

- Picture Banners like:



- Text Links like:

[Learn to Speak Chinese Tips](#)

ChinaSpeak Affiliate Quick Setup Tutorial

Step 3.3 :

Here are your tested banner links to promote.

You'll see the example banner as it'll appear on your website:



Notice the coloured box below the banner. That's your html code with your unique link already merged in for you to copy and paste onto your website where you see fit.

ChinaSpeak Affiliate Quick Setup Tutorial

Step 3.4 :

Here are your tested text links to promote.

You'll see the example test link as it'll appear on your website:



Notice the coloured box below the banner. That's your html code with your unique link already merged in for you to copy and paste onto your website where you see fit.

To Cap Off

Here are some ideas for you to put these powerful resources at your disposal.

- Put an eye-catching banner you like at the front page where visitors first see
- Sprinkle the banner and text links throughout your pages, especially at the top and bottom of each page.
- Put in a text link in your email signature box
- **Here's a powerful one** - Recruit other people to become YOUR affiliates and for every purchase that is made through their link, not only do they get paid, YOU get paid as well! (*contact us if you're serious about this at affiliates@ChinaSpeak.com.au*)

ChinaSpeak Affiliate Quick Setup Tutorial

End Notes :

For Help

If you ever need help on any page, just go up to the menu bar, put your mouse over the 'Help' button and click on the '**Lost? Click here!**'



For Your Commissions Earned to Date

To check up on your paid commissions, just go to 'Promote' in the top menu bar and click on '**Commission**'



Side Note: you'll get an email to notify you for every purchase which is made through your unique link.